

Longwood University
Office of Disability Resources

Checklist for New Students

Before Arriving On Campus, Or As Soon As You Need Help, You Will Need To...

___ Gather Important Documents

For Students With Learning Disabilities

___ Your last IEP or 504 Plan (if you had one in school)

___ Your last complete psychological testing (NOT your last eligibility report)

___ Registration Form (available on our website)

For Students with ADD/ADHD

___ Your last IEP or 504 Plan (if you had one in school)

___ ADD/ADHD Form (available on our website)

___ Registration Form (available on our website)

For Students with Medical or Psychological Disabilities

___ Your last IEP or 504 Plan (if you had one in school)

___ Verification of Disability Form (available on our website)

___ Registration Form (available on our website)

___ Check our Website for Information About Disability Related Housing Requests

___ Send or Drop Off all the Important Documents Listed Above That Pertain to Your Disability

___ Call 434-395-2391 to Schedule an Appointment with our professional staff, to Discuss Your

Documentation

After Arriving on Campus, You Will Need To...

___ Go To Your Scheduled Appointment and Meet Everyone in the Office

___ Gather Additional Documentation (if needed)

___ Meet With Your Professors Once You Have Your Accommodation Letters

___ Follow Through with All Office Procedures to Ensure You Receive Your Accommodations ___ Ask

Questions and Get Involved!