

LONGWOOD UNIVERSITY BOARD OF VISITORS
Saturday, May 12, 2012

Minutes

Call to order

The Longwood University Board of Visitors met on Saturday, May 12, 2012, on the campus of Longwood University. The meeting was called to order at 2:07 p.m. by Ms. Marge Connelly, Rector of the Board.

Members present:

Ms. M. Jane Brooke
Ms. Marjorie M. Connelly
The Honorable John W. Daniel, II
Mrs. Rita B. Hughes
Mr. Thomas A. Johnson
Dr. Judi M. Lynch
Mrs. Jane S. Maddux
Mr. Stephen L. Mobley
Mrs. Marianne M. Radcliff
Mrs. Susan E. Soza
Mr. Ronald O. White

Member absent was:

Dr. Edward I. Gordon

Present at the request of the Board:

Ms. Jeanne Hayden, Secretary to the Board of Visitors
Dr. Kenneth Perkins, Interim Vice President for Academic Affairs and
Acting President
Ms. Kathy Worster, Vice President for Administration and Finance

Others present:

Ms. Brenda Atkins
Mrs. Sabrina Brown
Mr. Ronald Forehand
Dr. Bryan Rowland
Dr. Larissa Ferguson Smith

Business

Item 1 – Approval of Consent Agenda

Ms. Connelly presented to the Board for its approval the consent agenda which contained the minutes for the March 30-31, 2012 Board meeting. A motion was made by Mrs. Soza to approve the consent agenda as presented. The motion was seconded by Ms. Brooke and unanimously approved by the Board. (A copy of the consent agenda is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 1, May 12, 2012.)

Administration, Finance, Facilities and Technology

Item 2 - Approval of Tuition and Fees for 2012-2013

Ms. Worster, Vice President for Administration and Finance, presented for the Board's approval a request to increase tuition and fees for 2012-2013 for in-state students and also for out-of-state students. (A copy of this request is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 2, May 12, 2012.)

Ms. Connelly reviewed with the Board information included in the materials outlining the University's proposed tuition and fees for 2012-2013. After reviewing the information a motion was made by Mr. White to approve an increase in tuition and fees for in-state students up to a maximum of 3.7 percent for in-state students and 3.9 percent for out-of-students. His motion was seconded by Mrs. Soza and unanimously approved by the Board.

Item 3 - Approval to Use Auxiliary Reserve Dollars to Lease 315 West Third Street

Ms. Worster also requested that the Board approve the use of auxiliary reserve funds to lease the ground floor space at 315 West Third Street in Farmville, Virginia. (A copy of this request is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 3, May 12, 2012.) She stated that the current facility housing the Longwood Center for Communication, Literacy and Learning (LCCLL) can no longer meet the facilities space requirements.

A motion was made by Mrs. Hughes to approve the allocation of funds from the auxiliary reserve account to lease the property at 315 West Third Street. Her motion was seconded by Mrs. Soza and unanimously approved by the Board.

New Business

Item 4 - Review of June 2012 Board of Visitors' Meeting Schedule and Agenda

Ms. Connelly gave a brief overview of the Schedule of Events and the agenda for the June 15-16, 2012 Board of Visitors' meeting. Dr. Perkins and Ms. Worster requested that additional items be added to the agenda.

Nominating Committee Report

Mrs. Hughes presented a resolution requesting that all applicable Bylaws are suspended in order to allow for the early election of officers of the Board of Visitors who will serve a term from this date through election of their successors at the Board's annual meeting in 2013. The motion was seconded by Ms. Brooke and unanimously approved by the Board. (A copy of the resolution is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 4, May 12, 2012.)

Ms. Connelly called on Mr. Daniel, Chair of the Nominating Committee to present the Committee's report. The Rector turned the gavel over to Acting President Perkins. Mr. Daniel reported that Mrs. Maddux, Dr. Gordon, and Ms. Connelly selected a slate of officers and presented them as follows:

Rector – Mrs. Marianne Radcliff
Vice Rector – Dr. Judi Lynch
Secretary – Mr. Ronald White

Member at Large – Mr. Stephen Mobley

Mr. Daniel moved that the slate of officers be approved as presented. Acting President Perkins called for other nominations from the floor. There being none, Ms. Brooke seconded the motion and the Board members present unanimously approved the slate as presented. The Acting President then turned the gavel over to Rector Radcliff.

Closed Session

Mr. Mobley moved to go into Closed Session under Section 2.2-3711 A1 of the *Code of Virginia* to discuss matters related to faculty disciplinary action and adjustments to two employee contracts. The motion was seconded by Mrs. Hughes and approved unanimously by the Board.

A motion was made by Dr. Lynch to return to Open Session. The motion was seconded by Mr. White and was unanimously approved by the Board.

In compliance with the provisions of the Freedom of Information Act, the Board returned to Open Session. Mrs. Hughes moved to certify that the discussion in Closed Session was in accordance with the *Code of Virginia*. The motion was seconded by Mrs. Soza and affirmed by Ms. Brooke, Ms. Connelly, Mr. Daniel, Mrs. Hughes, Mr. Johnson, Dr. Lynch, Mrs. Maddux, Mr. Mobley, Mrs. Radcliff, Mrs. Soza, and Mr. White. (A copy of this compliance is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 5, May 12, 2012.)

- A motion was made by Mrs. Hughes requesting that Dr. Kenneth Perkins serve as Provost and Vice President of Academic Affairs beginning June 1, 2012. The motion was seconded by Dr. Lynch and approved unanimously by the Board.
- Mrs. Hughes made a motion requesting that the Rector be authorized to negotiate and execute an amendment to the President's contract consistent with discussions in closed session. The motion was seconded by Mr. White and approved unanimously by the Board.

Announcements

There were no announcements.

Adjournment

There being no further business, the Rector adjourned the meeting at 4:20 p.m.

Ronald O. White
Board Secretary